



All Sports Booster Club Meeting  
Wednesday, September 8, 2021  
At Gateway CPS campus

## MINUTES

### **Members Present:**

Greg Brinkmeyer, President  
Chuck Pestow, Treasurer  
Shanna Claycamp, VP-Social Media/Secretary  
Vicki Brinkmeyer- Baseball Team Rep  
Monica Pestow-Baseball Team Rep  
Ruggy Shrader- XC Team Rep  
Ty Burcham-LAX Team Rep  
Jaine Lenart-MS Basketball  
Ryan Disque-LAX Head Coach  
Cathy Struble  
Oscar Hernandez  
Stephanie Norton  
John & IndiraGibby  
Stacey Doreck

Call to order: 7:02 by Greg Brinkenmeyer

Reviewed minutes, no changes. Cathy motioned to approve minutes

### **New Directives**

- Greg
  - Update bylaws with Restricted Fund info with the following wording and add wording to include approval of Athletic Director:
    - **To access funds in restricted funds account, request must come from the Coach or the Team Rep for the sport. In addition, Treasurer, must get the deposit form and reimbursement form for any deposit or expense. In addition, when Treasurer gets reimbursement form, he/she will reach out to Team Rep to validate reimbursement.**

## **New Directives cont**

- Chuck
  - Make a purchase requisition form in order to have as much information as possible for purchases from coaches/team rep requests. Include information about item(s) such as amazon item number, description, quantity, price, etc.
  - Change square deposit to 2x weekly instead of daily.
  - Contact David Bumpas to see if a budget was put in place for this school year already. If not, work on the current year budget. Board will vote on adding line item in budget for Athletic Director discretionary fund after we find out if there has already been a budget put in place.
- Shanna
  - Contact Kelly Miller about what parameters of selling student passes Orenda set for Booster
  - post request for Gateway t-shirts for Mary to make another quilt for fundraising on social media
- Team Reps
  - reach out to coaches to follow up if their coaches have not yet agreed.
  - contact parents/coaches to get athlete's participation as models in live sale  
11/8/21

## **Treasurer Report:**

### July Report

<b>Club Funds</b>		<b>Restricted Funds</b>	
Starting Balance	\$42,596.05	Baseball	\$8,712.55
Net Income	\$302.88	Basketball	\$352.02
Net Expenses	\$97.65	Volleyball	\$230.85
Ending Balance	\$42,801.28	Lacrosse	\$15,957.05
Cash on Hand	-	Softball	\$700.70
Less Restricted Funds	\$30,110.59	Track and CC	\$794.69
Club Total	\$12,690.70	Soccer	\$2,618.49
		Cheer	\$243.16
		Swim	\$501.08

## August Report

Club Funds		Restricted Funds	
Starting Balance	\$42,801.28	Baseball	\$9,462.55
Net Income	\$4,765.74	Basketball	\$1,102.02
Net Expenses	\$1,286.00	Volleyball	\$1,712.44
Ending Balance	\$46,281.02	Lacrosse	\$16,112.53
Cash on Hand	-	Softball	\$1,450.70
Less Restricted Funds	\$39,836.21	Track and CC	\$1,544.69
Club Total	\$6,444.81	Soccer	\$3,368.49
		Cheer	\$993.16
		Swim	\$1,251.08

- Automated treasurer's transactions and receipts
- Chuck proposes making a purchase requisition form in order to have as much information as possible for purchases from coaches/team rep requests. Include information about item such as amazon item number, description, quantity, price, etc.

### Concessions:

- Greg would like to split sign up genius for concession from the school's sign up genius for individual team tasks

### Fundraising:

- Need to figure out fall fundraiser for
  - Idea from Karla to possibly highlight athletes on monitor above concessions for a fee
- Mary Garcia will be making another quilt over the summer for raffle next year.
- Membership Drive ideas
- Ty Burcham brought a bowling tournament idea for ASBC fundraiser. He will bring more information and financial numbers to October meeting.
- Baseball is starting "Clean out your closet" fundraiser 9/6/21-10/25/21
  - Collecting clothes and household textile items
  - Community collection dates 9/27/21, 10/15/21, 10/25/21
  - Goal is to raise \$1500
- **ON HOLD to see student attendance at games.** Still need to figure out details for athletic student passes. \$45 per pass \$5 off for booster members.
  - Student passes-students will show pass @ door, booster club will keep money for each pass purchased
  - No adult passes at this time but looking into cost for general public buying season passes
  - Could have discounts for multiple passes
  - Include passes in announcements at school

### **Social Media:**

- Started Athlete of the week. Cross country/track, soccer, and lacrosse have all agreed to participate. Team reps need to reach out to coaches to follow up if their coaches have not yet agreed.
- Live sale scheduled with Haute Boutique on November 8, 2021. Need team reps to reach out to parents/coaches to get athlete's participation as models.

### **Communications:**

- No Update

### **New business:**

- Sign up about 25 new members at Back to School event
  - We have to be careful not to violate UIL rules when making purchases for programs.
  - Booster can't purchase anything students keep. Purchases can only be made for items kept with the program.
  - Our bylaws are written so that we are allowed to purchase only \$100 worth of items per month. Need to change?
  - When fundraising, sports need to be transparent about what funds will purchase and then earmark those funds for that purpose.
  - Distribution of funds need to be clear and expectations need to be set for what will be ordered by booster. Booster wants to purchase bigger ticket items, luxury vs necessity.
  - Coach Eno put in a request for \$900 worth of coach's jackets. Shanna proposed adding line item to budget for discretionary spending for these types of requests.
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Next meeting is 10/6/21, in person, at Gateway.

Meeting adjourned at 8:25 p.m by Greg.